

**ANDHRA PRADESH PUBLIC SERVICE COMMISSION: HYDERABAD**  
**Departmental Tests, May-2012 Session**

The Brief Notification pertaining to the Departmental Tests for May 2012 Session will be held at 22 District Head Quarters (Except Ranga Reddy District which is clubbed with Hyderabad centre) from 10-5-2012 to 15-5-2012 is hereby issued.

**Schedule of the Examination**

Date of issue of Detailed Notification for Publication in the Commission's Website and Daily News papers.	<b>28-02-2012.</b>
Date of commencement of submission of applications through online	<b>02-03-2012.</b>
Last Date for payment of Fee at AP online & SBI.	<b>24-03-2012.</b>
Last Date for Submission of applications through online.	<b>28-03-2012 5.00 PM.</b>
Commencement of Departmental Test Examinations.	<b>10-05-2012 to 15-5-2012.</b>

The Commission is inviting the Departmental Test applications from the candidates for May 2012 session Examinations through ONLINE only. Application Form, Time-Table, Detailed Notification, Instructions to the Candidates and other full details are available in the Commission's Website <http://www.apspsc.gov.in> from 28-2-2012.

The Candidates shall apply for the Departmental Tests through ON-LINE from **2-03-2012 to 28-03-2012 (from 2-03-2012 to 24-03-2012 for payment of fees)**. After filling the necessary details the challan will be generated in downloadable/printable PDF. Candidates are required to take printout of the challan. The Candidates are required to pay the amount indicated in the challan in any branch of State Bank of India across the country/AP Online centres and then fill up application form ONLINE as detailed below.

**IMPORTANT NOTES**

- The Candidates should read the Commission's Notification and other instructions available in Users Guide carefully before applying for the Departmental Tests and enter the particulars properly in the Application through ON-LINE.
- The Candidates are required to retain copy of application form with reference Id No & Fee paid challan with them for reference.
- The Candidates have to submit applications only through Online mode, Hand written/ Typed/ Photostat copies/ Printed Application Form will not be entertained either by APPSC directly or by post office nor in person. Candidates are advised to

submit their applications through Online well in advance of the last date to last day avoid rush. APPSC is not responsible for non-availability of website services due to heavy network traffic.

• The Following Tests bearing paper code numbers such as 5,8,10,18,19,27,28, 36,43,45,49,62,67,77,98,108,127,136,137,141,142,144,to148 and 155 are not only for Government servants but also open to all whether the applicant is in Government service or not. Other Tests can be written by any Government servant whether working in the same Departmental or not.

**How to pay Fees and fill in the Application Form.**

- I Step:- The Candidates has to logon to the WEBSITE([www.apspsc.gov.in](http://www.apspsc.gov.in)) and enter his/her necessary details like Name, Father's Name, Date of Birth, and papers to be applied.
- II Step:- Immediately on entering the above details the Applicant will get Challan Form to pay the Fee at State Bank of India/A.P. Online centers.
- III Step:- The Applicant should pay the prescribed Fee in any one of the State Bank of India/A.P. Online Centres and obtain Fee paid challan with Journal number in the first instance.
- IV Step:- On the Next working day after payment of Fee the Applicant should again visit WEBSITE and enter the Journal Number details to get the format of Application. The applicant has to invariably fill all the columns in the Application and should submit ON-LINE.
- V Step:- Those Candidates who need assistance of scribe are requested to apply for the same directly to the Commission on or before 15-04-2012. They should mention the Application ID Number and enclosed Copy of the Medical certificate along with a representation.

Last Date for payment of Fee at AP Online / SBI is **24-03-2012.**

Last Date and Time for submission of Application is **28-03-2012 5.00P.M**

Place: Hyderabad

Date: **14-02-2012**

**sd/-  
SECRETARY**